

## Agenda

- 1.0 Preliminary Business**
- 1.1 Call Meeting to Order @ 6:00 pm**
- 1.2 Pledge of Allegiance**
- 1.3 Roll Call**  
Caroline Lydon – Board Member  
Justin Callahan – Vice Board Chairman  
Tom Chanez – Board Chairman  
Angelyn Pratt – ASB President  
Absent: Ron Snelling and Cindy Chanez
- 1.4 Agenda Review**
- 2.0 Consent Agenda**
- 2.1 Monthly Fiscal Transactions**  
-Tom asks about the general fund regarding expenditure overview and percentages. Caroline asks what do the dues and fees cover and why the percentages spent are so high at the beginning of the school year. Angie responds that the majority is fees for administration with 95% being spent at the beginning of the year for subscriptions and memberships. Most are due in July and August.  
-Two electric readers at the elementary were added outside of the bond. There are concerns regarding the “not to exceed” expectations for the Elementary south-side roof replacement. Angie points out that there is a difference between capital improvement and building improvement. All invoices are under S&B James. There will be a follow up because the PO says “not to exceed”.  
\*\*\*Ron Snelling enters at 6:07 pm\*\*\*
- 2.2 Board Minutes**
- 2.3 Resignations:**
- 2.4 Open Positions: Substitute Bus Driver, High School Football Coach – in January**
- 2.5 New Hires: Jessica Martin – Bus Driver, New IA SUBS: Karen Meyer, Robin Sabados, Eneidin Hernandez, Katrina McCurdy, Chauntana Saylor.**  
New subs are shadowing in the classroom for two days for training.
- 3.0 Response to Public Forum— Concern over cancelation of Homecoming event-**
- 3.1 Public Forum/Correspondence/handouts: The board will hear comments from anyone present who wishes to speak on any item not on the agenda, but the board will not necessarily take action at this time. There will be a 3-minute time limit for anyone speaking.**  
Dena Miller. Will there be an Administration survey? Bridget responds that it is difficult to get a decent answer with such a small pool of submissions. There is no plan to move forward with a survey at this time.
- 4.0 Reports**
- |  |                                   |
|--|-----------------------------------|
| <b>4.1 Board</b>   | <b>Discussion</b>                 |
| <ul style="list-style-type: none"><li>Caroline discusses the Annual CCVCA Dessert Raffle. The event raises funds for fireworks and other events. Unfortunately, the store was broken into and the prizes for the raffle were stolen. A community member put up a \$1,000 reward for finding and convicting the person responsible. Another individual in the community donated \$1,000 to replace the prizes that were stolen. The community can buy tickets at the event which takes place at the Elementary School at 6 pm on Tuesday. Dessert donations begin at 5pm.</li><li>Tom attended the annual OSBA meeting. School boards are trying to get money for their schools, there was a focus on legislature, and funding CSL. The representative of our district is Alex Skarlatos. Noah Robinson is the Senator for our area. Congrats to those two.</li></ul> |                                   |
| <b>4.2 ASB Report</b>  | <b>Oral Report/Written Report</b> |
| Bridget notes that the ASB team that went to the conference was fully student fundraised.  |                                   |
| <b>4.3 Superintendent</b>  | <b>Written/Discussion</b>         |

- October and November have been busy with a strong focus on community engagement. The Thanksgiving meal had an attendance of about 72 family members between the two schools with approximately 20 parents at the high school. It was a nice day.
- The Elementary School did a presentation in support of Veteran’s Day. Devin personally invited 8-9 community members. The amount of feedback has been enormous and there has been a great impact.
- Student conferences: The Elementary School had an 85% attendance record. The attendance for the Middle and High Schools increased immensely. Staff took on the responsibility of reaching out and calling parents and encouraging them to come in. The survey has not gained momentum yet. Families were encouraged to submit a survey at conferences. We will be following up with a student and staff survey.
- Bridget has been working a lot with the other Superintendents in Douglas County. There have been meetings within the last few days regarding the PERS increase. There is some debate in the educational world about the federal initiatives, disbanding of the Department of Education, and this especially impacts those needing access to Title funds.
- Both principals met with Dr. Bloomquist on writing grants. They were highly encouraged to apply for grants for both schools. There has been a lot of engagement at both schools, especially regarding field trips. The work being done on the baseball field is great. It should be ready in a few more months. This undertaking has been brought on by sheer volunteer approach with community fundraising. We will celebrate when we open the doors in the spring.
- Audits have been going well. There have been some complications brought on by agreements that were made in ESSR before Angie and Bridget came on board.
- Sports banquet hosted almost 300 people to celebrate 89 students.
- Susie will be taking students on a field trip to UCC. The culinary class hosted dinner tonight as they are learning about cooking with leftovers
- Bridget met with ASB. They worked on priorities, goals, and finances. The students would like to see robotics, entrepreneurship, and FFA back.

4.4 PreK - 5<sup>th</sup> Principal

Written Report

4.5 6<sup>th</sup> - 12<sup>th</sup> Middle & High School Principal

Written Report

Added: Mrs. Huls is doing a good job with the drama class. They put on a performance for the Elementary School students and for family after school.

4.6 Business Manager

Written Report

- The bond summary is as of 10/31/2024 with no changes since then. Another email was received from the project manager with another bill for the high school roof. The are questions and concerns due to information given at the last finance meeting. Angie will email out contracts and not to exceeds to the board. West Coast Solutions contributed to a large portion of bills that came in over the agreed upon contracts.
- PERS increase: there is less than a 3% increase planned in 2025-2027. We do have a PERS reserve fund. There will be more concrete answers in January when the audit will be complete. We are paying out more than we are collecting and looking at 6% increase in the next 4 years.
- Caroline requested more information on athletics and extracurriculars on the spreadsheet. Bridget notes that the district is learning to utilize transportation more effectively. The cross-country team visited a college and a museum on their state trip which will qualify the trip for reimbursement. Angie points out that the athletics numbers are in red and include estimates for the year. We will be over budget in the salary portion. There were added coaches that were not originally budgeted for because teams have grown in size and to help separate middle school and high school teams. This raises the question, does the district need to look at pay to play options to maintain finances in the future? This year, we will be bringing back baseball, which will add more athletes. There needs to be a plan to fund and support growth in the long term. Another point is that last year the teams didn’t do full rotation of 24 games. These points will be discussed in January/February budget meetings.

4.7 Special Education Director

Written Report

4.8 Athletic Director

Written Report

4.9 Maintenance Director

Written Report

4.10 Transportation Director

Written Report

Training can be quite expensive.

4.11 Food Service Director

Written Report

4.12 Quarterly Reports

Written Report

4.13 Annual/Quarterly Integrated Plan Report

Written Report

We are meeting each of the progress monitor programs. There are 8 students enrolled in the CNA program. Overall, progressing nicely on the matrixes and are meeting 4/5.

**5.0 New Business**

**5.1 Integrated Plan – 2023-24 Annual report**  
[See 4.13](#)

**Discussion**

**5.2 Facilities Committee Report**

State inspection that lasted 14 hours. The schools all ranked well.

**5.3 OSBA Elections and voting**

**Discussion / Action**

Resolution 1 – amends the OSBA dues

Tom points out that this will raise the dues and smaller districts will be impacted the most.

Caroline says OSBA needs to assess a different way to get more money.

VOTE Caroline makes a motion to vote NO on the increase, Justin seconds 4/0

The Board votes NO on Resolution 1.

RESOLUTION 2 – creates the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee

Tom notes that this would dilute money to go to the rest of the caucuses.

Caroline isn't a fan of any of the caucuses due to separation.

There is already a PRIDE committee, there does not need to be a caucus as well.

Caroline makes a motion to vote NO on new caucus, Justin seconds 4/0

The Board votes NO on Resolution 2.

Resolution 3 – adopts the proposed amendments to the OSBA Bylaws

Tom says the changes are not significant, with some changing of wording.

Mandates someone from the PRIDE Committee is on the board if it passes.

Justin makes a motion to approve resolution to amend the bylaws, Caroline seconds 4/0

The Board votes YES on Resolution 3.

**5.4 Elementary – Grade 1**

**Presentation**

Postponed due to illness. Will hopefully reschedule.

**5.5 Parent Survey**

**Discussion**

Discussed in 4.3

**5.6 Admin Assistant Training Review**

**Discussion**

-Elizabeth attended the OSBA convention - just Administrative Assistants Preconference

-There were many different topics such as: community engagement, streaming platforms, cybersecurity, board meeting time management, policy tracking checklists, navigating public comments and meeting disruptions, and strengthening board/clerk relationships.

-The attendants collectively came up with a list of expectations for the Board and our Superintendents. Special note that Glendale School Board is doing a great job.

-Open to receiving feedback on how to best serve the Board.

**5.7 Sports – Handbook (Devin)**

Can send copy to board. It is important to Bridget and the board that systems are implemented and followed.

Actions needed to be addressed, such as students missing morning classes. Past policy and procedures said that those who were missing the day of instruction were still somehow eligible to participate. There should be consideration to weather related tardies. The academic probation process is being reviewed. We want the handbook to reflect what students are being told. We will revisit as old business next month.

**6.0 Old Business**

**6.1 Review of Board Action List/Timeline/Board Goals**

**Discussion**

**6.2 Review new date for staff lunch 12/6**

**Discussion**

**7.0 Questions from Audience**

- Dena Miller would like to know what classifies as a prearranged absence for sports and points out that the attendance policy is different across all handbooks for the school.
- Bridget notes that each coach has a code of conduct and expectations, but they must follow the Sports Handbook first and foremost. The current updates should help.

**8.0**    **Adjournment @ 7:43 pm**