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| Glendale School District No. 77  Glendale School District |  | Regular Meeting-Via Zoom  April 15, 2020 – 6:00 pm  Glendale School District Office  10598 Azalea-Glen Road |

**Board Meeting Minutes**

1. **Preliminary Business**
   1. Call Meeting to Order at 6:11 pm
   2. Pledge of Allegiance
   3. Roll Call:

**BOARD MEMBERS**

Caroline Lydon-Board Chairman

MacKenzie Perry-Vice Chairman

Kenny Kent-Board Member

Samantha Cline-Board Member

Janice Austin-Board Member

Ryan Owens-Board Member

Misty Morningstar-Board Member

* 1. **Agenda Review**

1. **Consent Agenda**
   1. **Monthly Fiscal Transactions**

Ryan asks about the Roboticsending fund balance being in the negative?

Racheal states that they did not have enough for their state expenditures when they went to Portland for their state event and they had planned on continuing to do fundraising until the end of the year to help offset that, so even with the school helping with half of the expenses they are still in the negative. At this point going forward they are not allowed to spend any more or purchase anything from that fund until they get it that comes to a positive balance.

Dave says that Delwin had done some fundraising and will continue to do so, so that will be corrected.

Racheal says that he has had conversations with her and that they are continuing to do more fundraisers, so as that money comes in, she anticipates that it will come in a little slower than what would have been, one not being in school, they were doing Italian sodas during lunch break, so that money won’t be coming in as anticipated.

Ryan says he understands; it is just he is not used to seeing negative balances in those funds.

Racheal says that their expenditures were high due to them staying in Portland and with any Portland stay is more expensive than anywhere else. Their cost for a room was $300 a night, so just for their room was just super expensive and she doesn’t think they had expected that to be an expense for them.

Jesse says that Racheal was really quick on freezing that account and when he had come in on Monday he had noticed that and by EOD Monday or Tuesday Delwin had notified he and Racheal of the expenses and he had a plan to recover those funds.

**Janice motions to accept, Ryan seconds-7/0**

1. **Reports**
   1. **Board**

Caroline states that if anyone has questions or comments to use the hand raising button so that Dan can see it and will let her know so that they can be unmuted for their comments.

Misty states that she is still doing follow-up with Safe Routes to School because the public meetings were cancelled, so there are some things she can watch online. She would like to know who she needs to send the paperwork to once she gets it, like the application for grants, so this cycle or for the next cycle, who does she send it to?

Dave asks her as far as in the District?

Misty says yes.

Dave says to send it to Jennifer and she can send it to me and between the 2 of us we can get it forwarded.

* 1. **Superintendent**

Dave states that he has talked to Asthika about setting up an email for the Board for questions and for the Budget meeting questions etc. and he will be sending it out to the Board soon, but he thinks it is [**communityquestions@Glendale.k12.or.us**](mailto:communityquestions@Glendale.k12.or.us)**.** He had checked it and there were none in there, but that will be put on our website and put out on FB and such.

Dave would like to commend the staff in our District for the work they have done to get our student learning down the road and not just what we had originally been told, like just send them packets and have them do work and none of it could be new because we weren’t going to be communicating with them. Being flexible because that was one of the first messages we got and then we got an emergency Zoom meeting 2 weeks ago on Monday and they did about face saying no we are going to do this and we want you to give them the work and find a way to have that work counted. Students are getting either a Pass or an Incomplete now and that is 9-12 and middle school will be the same, all though he does not anticipate any issues in that area, more so at the HS because there are credits and ODE has directed that students will have between now and the end of the year to make up that work or they can do it over the summer and up to 8/30/20 to be included on this year’s graduation. Even if we have seniors that don’t finish some of that work until August and hopefully we can have kids in the building again over the summer, they will still be included in the 2020 graduation. The administrators have spent countless hours trying to ready their staff and today they are starting to hand out Chrome Books and everybody has really stepped up worked extremely hard and OSBA, COSA, ODE and the governor’s office wanted to commend all the Districts for the hard work in keeping this moving forward. It is certainly new to all of us and his hope is that this does not happen again in any one of our lives, but we sure have learned a lot and will continue to learn it. We don’t have all the questions answered and there is a lot that will come out, he still has 2 Zoom meetings a week with ODE and the superintendents and then he has 2 a week with the county superintendents and others. Everybody has been busy with meetings and the principals have done a dynamic job of working with their staff to get material out and to also get those phone calls made. We still have a high rate of participation, but we have had a few families that we have not been able to contact and the principals are working on that, contacting friends and family to see if they are still in the area, there are some families that have moved out of the area because of no job and no money coming in and so they have gone and went to live with family. We are to not drop anybody from the guidance from ODE is to not drop anybody and try to get them work and packets and even if we do not get a response we are to not drop them until we can see if they will be back next year. They also gave guidance on if students are moving into our District, they stated they did not want to transfer any ADM to another District just because of the way we have to handle education right now. Ode also directed that the online learning schools we are not accept any new membership between now and the end of the school year and we did have a few families that were going in that direction. One family we have that is going in that direction that we will get permission to is one of the students that was injured and they are up in the hospital up in Portland and so they are going to do online school for their kids through the end of this year, but the rest, they cannot enroll anybody and that was a big relief to all of the state superintendents, but teachers, classified staff and everybody has really done a good job in responding to all of this change.

1. **Old Business**
   1. **Grant Work Update**

Dave wants to let the Board know that all of the Grants and Grant work has been put on status quo for now they have extended deadlines and funding levels to where we have additional time, some of them close out but for the most part they have just been put on hold, so we are not doing any spending from any of the grants and we will talk about the SIA grant in a little bit and the SIP grant he will be meeting in 2 weeks to do our quarterly review on that.

* 1. **Bond Update**

Dave asks if Ryan want to share any info for the bond since we are 30 days out on that?

Ryan says that he has been having conversations with Brian Prawits via email and it sounded like we really need to get the message out to the public so that they are at least informed on what’s going to be on the ballot, so that they can make an informed decision. Ryan thinks that Brian and Jeremy were planning on getting with Caroline and getting the video that was produced and getting that to the public and in circulation and we have quite a few large signs we need to get out as well. He thinks the plan is to get the PAC together via Zoom to get on the same page with everything that needs to go out, the yard signs and the larger signs. It is tough right now to push the message because you don’t know what kind of position families are in right now, but we made the decision to move forward with it so we have to do our part and spread the message. Whether people can support it or not it is up to them, hopefully it all works out and if not we will have to give it another go around once everybody is back to work and healthy.

Dave says that the ballot measure goes out in 2 weeks, so that’s why he wanted to make sure we had a discussion about this and he does have the pamphlets that he will get out.

Caroline says that maybe we can drop them off to the businesses that are still open and if they are at the school she can get them somehow and get them out to businesses.

Ryan says another thing too is, how will the community be able to ask questions if they have any and how will we be able to address them?

Dave says if we can direct them to the community email address they can send in some questions that way, that could be one way.

Caroline says that not everybody is on FB or Instagram, but there is the Bond group page that is done by the PAC and there are people that have commented on that, but she hasn’t looked at it in a while so they can always ask questions through that or they can get to the Board members or PAC members through that as well.

1. **New Business**
   1. **OSBA Charter Resolution**

Dave says that a couple of years ago OSBA had changed their bylaws and in doing so, kind of inadvertently made it where Charter schools have to put in a yearly resolution recognizing that the OSBA would be representing them in different fashions. This resolution has to happen for us and is like the one that you signed and approved last year and it just needs to get done again before 6/30/20 and so he said let’s get it done now.

Caroline reads the OSBA Charter Resolution in its entirety.

Misty states that she does not really understand what it is for and what it is really about.

Caroline lets her know that she did receive the document to review on Friday.

Misty says that she does not see any difference from when her kids were at the school and it was not a Charter school.

**Kenny motions to approve, Janice seconds-6/1 Misty abstains**

* 1. **SIA Grant Update**

Dave states that the SIA Grant, as he mentioned in our Work session 2 weeks ago, is in limbo because we are not even sure we are going to get the money this year or we will get part of the money due to the crisis that has taken place and the financial impact of this crisis. A lot of districts have not submitting yet and kept waiting on more guidance from ODE on the funding level when he looked at the funding level last week only 52% of districts had even submitted their plans and ODE have been asked by many districts to extend the date, which is today, ODE decided due to the situation and the lack of information that they were still going to hold tight with the 4/15/20 date, but they said that since many of you are reconsidering now what you are going to do with that grant that they will accept partial plans. Dave says our plan is to hire a counselor, another teacher that we will determine whether that will be an instructional coach or a title teacher in the district and fund the 5-day school week. Two weeks ago at our work session the Board decided to table the 5-day school week this year because we may not know about this money until, for sure after the May financials come out, but just what ODE is looking for, but it may not be until June, July or August before we know whether we are getting partial funds or all of it. We submitted what we had completed and we will be continuing that work within the next week/ week and a half, but the crux of it is, 2 teaching positions and the money we designated to moving to a 5-day week. We will get back together and do a Plan B since the 5-day week is probably off the table at this point and determine if we get 50% we will do this or if we get 75% we will do that, which is pretty much what ODE is asking District to do, so they said turn your plans in even though you may have to rewrite many of them because the money is most likely not going to be there. Dave wanted to let the Board know that he did not change how we designated that because they told us not to and just write it, but know that funding may not be there and that’s kind of where we are at. There were 4 other districts in the county that had not submitted theirs either because they were waiting to the last minute to see if there were any changes and there were not, so they submitted theirs and some of them have not finished and ODE has given more time to wait and see if anything changes and how they would rewrite those. Dave is not bringing it up for approval and will have more information, ODE has not given us a date yet on how long those changes and will be left open right now, he expects that the funding will be left open until the source is determined so district know how to finish those off.

Misty asks if the taxes on small businesses be initiated and where will that money go because she thought that is where the money was coming from?

Dave says that is where it is coming from but we do not have information about that yet. Their fear is with loss of jobs, people aren’t really paying their taxes and that basic school support will be diminished so their direction for districts are, don’t spend the SIA money until you know if you have to put a penny towards the basic school support. That is why we are in limbo with that and all the districts are too and he thinks that the collection of those taxes are up in the air.

Racheal thought that they had momentarily suspended that tax to start….

Dave says they did, but it was to be implemented….

Ryan asks if they are talking about the CAT Tax?

Racheal says yes.

Ryan says that the thinks they did have to suspend it from what he heard and understood, he is not sure if suspend is the right word or they just delayed it.

MacKenzie says with Swanson, they are still making their quarterly payment on the 30th and it is not suspended, so she doesn’t know beyond that.

* 1. **Policy IGAI Human Sexuality and Health Education**

Misty wants to know who teaches them this information?

Dave says classroom teachers teach this at K-6th grade level, the PE teacher teaches some health aspects in the middle school level and at the HS the Science teacher covers that.

Dan says that is part of Mr. Millers class and he was about to roll that out after Spring Break, but that may not be accomplished this year, but is the following years they will make sure it is part of their comprehensive work.

Misty wants to know what it is based on and what is it taught from?

Dave says that each state states what each grade level covers that is age appropriate, it is kind of like human growth and development. The state designated which curriculums are approved at the state level and whenever there is curriculum adoptions the districts are supposed to offer the opportunity for parents to come in and review the curriculum and health and science was about 5 years ago and it should have been covered in that one, so we are probably coming up on a new adoption within the next couple of years.

Misty wants to know how she can be able to review them?

Dave says she can ask the schools to see what curriculum is approved for their grade levels.

Dan says he can send her the link to the ODE standards so she can see what the state wants per grade level and they do have it broken down pretty comprehensively and pretty specific on what they want per grade level.

Jesse lets Misty know that there is a gentleman named Christopher Almasey and he is the HIV alliance coordinator up in Eugene and he has been coordinating with Mike Lasher at the ESD and through those guys they are disseminating and coordinating training for us and the other districts regarding this topic.

Misty says she thinks it is appropriate to have this discussion and has heard a lot of kickback about teaching children it is OK to be bisexual or transgender at a very young age and she is not saying anything against anything, but people have expressed concerns to her about that.

Jesse does want to let her know that ODE does have standards about that that keep people within agreeable boundaries. As an administrator it is his job to look at this information coming in and make sure that what we are doing in Glendale fits Glendale.

**Kenny motions to accept, Ryan seconds-6/1 Misty abstains, she would like to look over the information provided.**

* 1. **Policy GBM Staff Complaints**

Dave goes over the policy and lets the Board know that they are taking out the first paragraph among the other changes based on the new ORS.

**Ryan motions to accept, Kenny seconds-7/0**

* 1. **Designate an Auditor**

Racheal says the normal process would be prior to having this meeting is that a couple of board members would have gotten together and would have read the proposals received through the mail and in this instance we only received one from KDP and she has not opened it yet. She states that they can open it and vote now or go out and get another RFP and get other proposals in, she is hesitant to do this because she is not confident that we would get anymore.

Dave wants Racheal to let the Board know how she sent this out.

Racheal states that she sent out 5 or 6 CPAs from Eugene to Medford, she compiled a list based on the Secretary of State that has an auditor list. So she took a group of them and sent it out directly to them, in addition to that she posted the RFPs in the News Review and also the Mail Tribune and each one of those were posted for 7 days. She feels like we did our just due and advertised and did what we needed to do in order to get those proposals back, again she doesn’t think we would have gotten anymore proposals other than KDP. She has worked with KDP in the past and she believes that she was an auditor for Glendale in the past, several years ago and she has not worked with her in the last 2 auditing years, but she did work with her 2 years prior to that.

Caroline asks Ryan if he remembers KDP. at all?

Ryan says yes he does and that they recently changed and he is glad they did.

Dave says that would be the only reason we would go back out because there is a history and asks Racheal if she know any districts that have had them in the last year?

Racheal says she believes Roseburg uses them…. she is almost 100% positive that Roseburg uses them as a local district and she knows they do several in the Jackson and Josephine county areas. Her past experience with them is being a little fish in a big pond, so they do mostly everything online and they came to last district she worked with upon her request but Mr. Tuchsherer office only came the once and basically didn’t need to come because whatever they did onsite was not even worth them traveling down there. She will let the Board make the decision and she can give them her recommendation on what it is. She can open it to see what it is and share it with them the proposal with regards to price and what their criteria was or they can postpone this….it is up to them how they move forward with this.

Caroline asks when they have to have one assigned?

Racheal says she is not sure, but she would assume that we need to have one before the fiscal year so they can start working on the previous fiscal year.

Ryan asks how KDP. price out compared to the auditors we have used in the past?

Racheal says she has not opened it and asks the Board if they would like her to open it now?

Dave says that she is in a meeting so she can open it to see what the cost is.

Ryan says he recalls that last time they went out for an auditor they compared KDP. to Steve’s firm and they went with Steve’s because of price.

Dave says that is correct.

Racheal says they gave a timeline as to how they will move forward…. June and July would be their pre-audit work, September would be their field work and report writing, October would be their audit opinions and their management letter and they would present at the December meeting. They did a profile describing their team and who they are, they did include other districts they have done before- Crater Lake Charter Academy, Douglas County SD #19-South Umpqua, Grants Pass, Jackson County SD #4-Phoenix, Jackson County SD #6- not sure who that is, Jackson County SD #9-Eagle Point, Jackson County SD #35 -Rogue River, Prospect, Klamath County, Roseburg Public Schools, Three Rivers SD, Sunny Wolf Charter School and a few other schools. Their original proposal is $23,200 and they are giving us a 20% discount, they do not indicate why, so their proposed fee for the 19-20 SY would be $18,500 and she believes that is what we paid Steve’s office.

Ryan asks if she has talked to other smaller schools to see who they use or who they would recommend?

Racheal says a majority of them use Neuner Davidson, we cannot use them sue to a conflict of interest. We did pay $18,000 to Mr. Tuchsherer office for the last year’s audit, so it would be $500 more for this year’s audit.

Caroline wants to know from the list that she sent to, was there any on the list that she did not send to?

Racheal says yes there were some she did not send to because she did not send to everyone on the Secretary of States list. She selected ones that we were familiar with as far as her cohorts at the ESD, if they have worked with any of them in the past and were aware of their dealings and that’s where she went from there.

Ryan says if the price is reasonable he doesn’t have a problem giving KDP a shot and it is probably our only options right now and one of our better options, he doesn’t know how everyone else feels.

Caroline asks if anyone wants to make a motion at this point in time?

Ryan asks Racheal what her opinion is?

Racheal says that we should just go with this one and see what 1 year will do for us, she knows that they have increased their partners by 2 or maybe 3 from several years ago so it is not limited to 1 person reviewing it at the end, which was the case with Mr. Tuchsherer office, so they have several partners that are able to review it. During this time of unknowing and what is going to happen she honestly doesn’t think that we would get anymore proposals in, probably not because people are going to stick with what they know and try not to go out for other things, she can’t guarantee it, but she feels like we did our due diligence as far as reaching out from Eugene to Medford to contact people and this was the response.

Caroline would like to add that the city is using KDP right now and she knows they are a different kind of entity, but they were also working with Neuner as well and KDP. is helping them out of a situation they are in.

Misty wants to know if it is only for 1 year?

Racheal says she did ask them for a 3-year projection even though the contract is only for 1 year and as long as they have a 30 day notice we can terminate their contract.

Ryan wants to know what the 3-year projection is?

Racheal says $18,500 for 19-20 SY, $19,500 for 20-21 SY and $20,500 for 21-22 SY, so $1,000 more each year, which is not unreasonable. If they decided to continue with the additional years they cannot come back and change the price, they have to go with the RFP and the original dollar amount on the proposal.

**Ryan motions to accept KDP as our auditor, Kenny seconds-7/0**

* 1. **Graduation Options**

Dave says that districts are all in just a quandary over what and how they will be able to do anything for graduation ceremonies while the state is still shut down. Everybody is really hoping that by the time graduation gets here that we are allowed to reopen, but he thinks given the timeline and the fact that they are still going to ask for social distancing we are going to have to be creative. We have thrown a few things out there of things other districts are doing and what we are doing, seniors are going to miss their senior prom and they are going to miss their regular graduation ceremony if nothing changes. Some things that districts are doing is delaying the actual formal graduation until all of this is lifted and we are allowed to move about freely, so they are looking at delaying the graduation for a month or 2. Other small districts are having them drive through town in their cars and have people on the sidewalks, 6ft apart, cheering them on and congratulating them. It is sad that we are having to think about this, but it is our reality and we need to be thinking of what some options are and asks Jesse to give more information to Board on that.

Jesse says from what he has heard is just a delay in graduation and out of all the ones he has heard this is the one he least prefers and also a 2020/2021 graduation next year. We do have our BBQ and maybe we can have it then and just pump up the BBQ, but that would be a bummer to push it that far out, the one he really likes the most is the parade and a lot of parents are really liking that idea also. He is thinking that the parade can start at the school and they will do the parade through town and when they come back have an arbor that they can drive under and have someone there to take pictures at the school and have Mr. Hanson and Jesse hand out the diplomas. Those are the most major ideas and there are hybridizations of all of them, so if he had to choose right now and things stayed the same, the parade is something that we will be able to do sooner rather than later and if that is not enough we could plan something for later, if it has to be the BBQ outside where we can all be together.

Kenny says the longer we wait the more the kids will scatter out and it would be harder to get them together.

Dave and Jesse both agree.

Caroline says some of them will be going off to college as well.

Sam says or the military.

Caroline asks if we can possible do it outside on the football field if the schools don’t open up in June…. we have 23 graduates correct?

Jesse says yes we have 23 graduating.

Dave says that all districts are being told no by ODE because they don’t believe that they can manage the crowd/ audience and he thinks that information could change in the next month depending on where we are at with this, but so far ODE and the Governor’s office said no ceremonies anywhere on campus or in the community where you cannot control a crowd.

Misty would like to tell her story, back in 1980 when she graduated from HS, 40 years ago, just outside of L.A. and someone had preset a string of firecrackers underneath the bleachers and they went off just as people started to walk. There were 500 kids in her class and the principal walked up and cancelled the graduation ceremony after only 3 names were called out of 500. There was a full blown riot and nobody got to go through their graduation ceremony and 40 years later there are still people on FB who are complaining and bitter about the experience and she just wants to express upon everyone the idea, although a car rally and parade is a cool idea it’s not the same as a graduation ceremony. A graduation ceremony may be the only one that some of the kids will get to go through, maybe they won’t make it through college or further on and so they really do need the ceremonial aspect of that, they need to learn reverence and awe and how to participate in a serious ceremony like that.

Dave says the car piece was not an end all, it was something that we can do now at the regular time of graduation and he was under the impression that we would try to do a ceremony just as soon as we could if it’s in a timely manner before losing everybody.

Jesse says he agrees with Misty and he’s sorry if he wasn’t clear about some things and would like to add to Mr. Hanson a little. The parade idea was brought to himby many different parents and they have talked a lot andthat is an idea that can be rolled out soon and that we would have some kind of outdoor ceremony as soon in the summer as we could and the second, if it had to be pushed out to the summer would be to have it a t the BBQ in the beginning of the school year.

Misty says she doesn’t think it will matter when, just as long as it’s done just highlighting those kids and not combining it with another class. It is very important for those kids to be recognized for the hard work that they have done.

Dave agrees.

Jesse would like to add to what Kenny said with the issue of time and it being a little bit of a factor also and that’s why we would try to have the ceremony when we can and as soon as possible.

Dave says he will keep everyone informed as soon as he hears anything from the state and it’s frustrating in every district to have to deal with graduation in this manner. Everybody hoped it would be over by then, but he really doesn’t see us being able to gather and have crowds in the near future.

Caroline says that she knows of a lot of people in the community that are trying to get a parade or something together, which the school stepped up and said “hey we are doing something here that it will make a huge, huge difference.”

Dave says he will have Jesse contact the parents, but it should be directed by the district.

Caroline says that it will be a great thing and would be looked kindly upon by the community for the school.

Jesse says that we need to do the quick thing and alleviate the concerns and that gap and he can’t wait until we can really come back together, it will be an exciting time, between Board members, parents and community members, there will be a lot of smiling people eager to work towards a common goal.

1. **Adjournment @ 7:31pm**

**Ryan motions to adjourn, Kenny seconds-7/0**