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| Glendale School District No. 77  Glendale School District |  | Regular Meeting  November 20, 2019 – 6:00 pm  Glendale School District Office  10598 Azalea-Glen Road |

**Board Meeting Minutes**

1. **Preliminary Business**
   1. Call Meeting to Order at 6:02 pm
   2. Pledge of Allegiance
   3. Roll Call:

**BOARD MEMBERS**

Caroline Lydon-Board Chairman

MacKenzie Perry-Vice Chairman

Kenny Kent-Board Member

Samantha Cline-Board Member

Ryan Owens-Board Member

Misty Morningstar-Board Member-**only until 6:30**

Not in attendance- Janice Austin

* 1. **Agenda Review**

1. **Consent Agenda**

**Sam motions to accept, Kenny seconds-6/0**

1. **Public Forum/Correspondence/handouts: The board will hear comments by anyone present who**

**wishes to speak on any item not on the agenda, but the board will not necessarily take action at this time. There will be a 3-minute time limit for anyone speaking.**

* 1. **Student Report**
  2. **City Council-Generator for the Elementary School**

Lucy Martin from the city council is here to present a grant and paper workthe emergency preparedness and a large generator they will be positioning at the elementary school and one of the things she wanted to talk about is the isolation circuit that needs tobe installed so that when/if we have an emergency we can use the generator. She has brought the grant paperwork for the board to review and wants to know if the school is going to pay for it or the city and school can split it. She says that it is time sensitive and the way the grant is written there is only a certain amount of time to get this done. They have GAP Electricity on board if that is the route they want to go.

Caroline asks her if she has a quote from them?

Lucy says she does not.

Dave clarifies that we are phase 2 and we need to be phase 3 and we will need to get 3 estimates/bids so we can move forward and what is the timeline?

Lucy is not sure and will follow up with that and ask the city to get 3 bids.

Ryan asks if it’s use is for an emergency shelter only or can the school use it also?

Lucy says it is only for shelter use.

Ryan asks how large it is and what all it can power?

Lucy says it is 108KW and is very large, but she doesn’t know the specifics and hands out the grant paperwork to the board.

Ryan asks how big it will be and if it will be onsite and the maintenance that is required, who will be responsible for that?

Adam says it would be intended to power the showers, kitchen, lights and will need a fenced area built around the generator and FEMA will have owner ship of it and the city will be responsible for the maintenance is trailer mounted, so it is portable.

Kenny asks how close to the main service does that have to be put in?

Adam says he is not sure.

* 1. **Maintenance Schedule-Septic/Leach Field**

Millie found the paperwork and received 2 bids, she is waiting for the additional bid. She found out that the system hasn’t been maintained since 2013, 2 years after it was put in. Millie hands out the bids to the board for review.

Mackenzie states that 1 bid is by the gallon and the other is by the hour and wants to know how many gallons they are?

Millie says 2 are around 6000 and the other 2 are around 2500, but in the bid he quotes on 6 tanks so she is not sure, she will find out and bring it to the board.

Dave wants the quotes to be the same and have the companies give another estimate for hours/gallons.

**Misty motions to let Mr. Hanson choose the lowest bidder, MacKenzie seconds-6/0**

1. **Reports**
   1. **Board**

Caroline says that there were 3 of the board members that attended the OSBA conference and wants to have those 3 share feedback on the conference at the next meeting. Caroline wants to get together with board afterwards to find out how much they will contribute as a prize for the CCVCA raffle. Santa will be coming to town on 12/21/19. The CCVCA will be having their annual pie auction and if there is anyone who would like to make and donate a pie they will need to be to the elementary school by 6:45pm, auction and raffle start at 7:00pm.

* 1. **Superintendent**

Both schools have been busy and have had staff training and some of the teachers have been going to the rural school’s network, the information that will be given from 6.2. We had 143 students that submitted data for the survey and 31 staff members and 28 parent/ community members. This training is part of our CIP Grant **(Continuous Improvement Plan)** . A lot of the faculty meeting are focused on staff development, not so much housekeeping items and can focus on assessment data and attendance data.

1. **Old Business**
   1. **Student Count**

Dave states that the numbers do not reflect the 10 new students that were enrolled just this week at the K-8 school.

Dave also states that in January they will be offering a GED program for the community and the students in the district it will be in the evenings probably from 4:pm-6:00pm. We do offer a 5th year to students that need to, but for others that have too many credits to make up this will be a better alternative for them. It is actually through the Wooley Center at UCC and they will not be counted towards out graduation rate.

* 1. **Attendance Rates**

Dave states that he will get these numbers to the Board electronically, there was a glitch in the system and the numbers were not accurate. However, we have seen some improvement in some grade, most have remained the same and some have dropped a little bit. Seniors and kindergarteners continue to be an issue of non-attenders and are still around 50%, Dave notes that this is common around the state also, not just in our school.

Caroline asks if this is something that we are working on and so we have someone addressing this?

Dave says that both schools have attendance teams that meet every other week and focus on the attenders and non-attenders and make phone calls to see where they are at. They have been going over the procedures and teachers will make the first initial phone calls, then an administrator and then attendance letters with their % of absences. Positive post cards have already been sent home thanking parents for getting their kids to school.

* 1. **Bond Update**

Dave and the Board go over the Bond Levy One Sheet.

Racheal Aiken lets the board know that after our last meeting she got in contact with Piper Jeffery and gives the breakdown of what the Bond would look like with payments percentages and values and this one came out with the value of $1.88 million. She also lets the board know that she had attended a conference and one of the sessions was with the energy board of trust which included the SB1149 money and that money is currently unavailable to Glendale as it was used before, before we actually received it and we are currently doing a pay back on that until 2025 at which time it will go for legislation again and they will determine if they will extend it and it could become available to us again.

Dave states that a lot of districts di what we did and borrowed ahead for energy efficient projects.

Racheal says she had conversation with Oregon energy trust about 2 separate entities that we can get money back from, she thinks it may be around 60% and talked to Collin our rep to see if they can meet on 12/3/19. Racheal will send the board the information on what year and projects that money was used for.

* 1. **Grant Updates**

The latest news on our CIP grant is that it was accepted by ODE and have received our funding in that funding message we have an additional $18,000 dollars. Dave met with the union president Scott Perkins today to go over professional development and have proposed to add some days and also some half days to our PD days used with grants, the CIP and ESSA. This will give the staff an opportunity to do extra work during the year or maybe into the summer. Dave will be working on additional grants the SSA and SIA, after the winter break he and Racheal will be looking into the 5-day school week and what it would cost as well as what is needed. Currently staff, bus drivers, kitchen staff and teachers are currently payed on a 4-day school week, so what will the additional cost be, also utilities and food needs to be taken into account. They will be going over this over the next few months and will bring the information to the board for in February for a decision. It is not just looking at cost but looking into sustaining it over time, the SSA grant is set up that the first 5 years are guaranteed to go toward education and wellness and safety for student’s instructional day, but after that if they don’t see the results they expected they could take those monies or part of them and spend them elsewhere in state government.

Caroline wanted to add that at one of the meetings, round table that is one thing that they talked about was preparedness and what to expect from the SSA grant. 4/15/20

* 1. **Board Timeline Review**

Caroline asks Racheal about our financial review?

Racheal says it has been going smooth and the board just received their paperwork that need to be returned, she has not heard anything yet but they have to have the review completed by **12/30/19**, when she receives the results she will share them with the board.

Caroline wanted to let the Board know that she will not be available for one of the finance committee meetings on **12/17/19** and wanted to know if they wanted to reschedule or just update her later?

They decided to continue on the same day and update Caroline. Dave wants to let the Board know about the facilities meeting they had a needs assessment and moved some things to the maintenance budget and will have more info at the 1/19/19 meeting.

* 1. **Policy JHCA/JHCB**

They had discussed taking out verbiage, that Dave states cannot be removed due to statues.

**Ryan motions to accept the motion, Mackenzie seconds - 5/0**

Caroline wats to add that the One sheet will be posted to FB page, website and will have copies available to hand out soon

Dave wants to add that last year they had approved an additional day for a mental health professional @ $10,000 per year. The ESD was trying to estimate what it could be after billing, private insurance and OHP and after all the billing it only took $6,000 and we received a rebate check for $4,000 from the ESD.

1. **New Business**
   1. **Bonds, Ballots and Buildings Conference**

Dave lets them know that there will be a conference on 2/7/20 in Salem and Dave, Caroline, Ryan and Brian Prawitz will be attending that meeting.

* 1. **Rural School Network Information**

**Dave will send the board an electronic version from Glendale.**

* 1. **Policy for sports participation**

Caroline states that it came to the boards attention that, at one point a committee was put together with all the coaches.

Ryan states that in 2016 they were concerned about our student athletes and curriculum. According to the OSSA the minimum guidelines, they felt were pretty relaxed and it is still the case. Ryan says they were trying to get a policy in the student handbook and have higher standards that what is minimal with the OSSA. Being able to provide an intervention before it is too late for the athletes and to make sure that the students are on track with grades and being able to have our students above the OSSA standards.

Dave will work with administrators and come up with a policy that works and will hopefully have something that they can work with by January. He will have Delwin set up some strict guidelines in Synergy to alert the coach of a potentially failing student athletes.

1. **Adjournment @ 7:18pm**

**Samantha motions to adjourn, MacKenzie seconds-5/0**