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| Glendale School District No. 77  Glendale School District |  | Regular Meeting  July 22, 2020 – 6:00 pm  Glendale Elementary School-Library  100 Pacific Ave |

**Board Meeting Minutes**

1. **Preliminary Business**
   1. Call Meeting to Order at 6:03 pm
   2. Pledge of Allegiance
   3. Roll Call:

**BOARD MEMBERS**

Caroline Lydon-Board Chairman

MacKenzie Perry-Vice Chairman

Kenny Kent-Board Member

Samantha Cline-Board Member

Janice Austin-Board Member

Ryan Owens-Board Member

Misty Morningstar-Board Member

* 1. **Elect Board Chair and Vice Chair**

**Ryan motions to elect Caroline as Board Chair, Sam seconds-6/0**

**Caroline motions to elect Ryan as Vice Chair, Janice seconds-6/0**

* 1. **Agenda Review**

Dave has added 2.3-Daniel Endicott & 2.4

**Ryan motions to accept, Kenny seconds-6/0**

1. **Consent Agenda**
   1. **Monthly Fiscal Transactions**
   2. **Board Minutes**
   3. **Resignations: Daniel Endicott, Elementary School Principal; Debbie Collins, Bus Driver Position Only**
   4. **New Hires: K-6 Principal: Bridget McMillen; Social Studies: John Stott; Athletic Director: John Stott, Head Football Coach: Robin Miller; First Grade: Amanda Lawrence; K-6 Office Manager: Kailee Kidwell**

**Ryan motions to accept, Sam seconds-6/0**

1. **Public Forum/Correspondence/handouts: The board will hear comments by anyone present who**

**wishes to speak on any item not on the agenda, but the board will not necessarily take action at this time. There will be a 3-minute time limit for anyone speaking.**

* Scott Perkins- Which positions have not yet been filled and are there any applicants for these positions? Are you retaining Yvonne and Danielle in their positions?
  + Dave states we have 2 SPED positions, 4th grade and 6th grade positions are currently open, we have had applicants and they were waiting for the new administrator to be in on those interviews.
  + Yvonne has resigned from her position. Danielle’s position is grant funded and will be funded through this next year and after a Zoom meeting he had the Chronic Absenteeism grant is going away after this year due to reduced funding.
* Mary Huls- Wants to know about the HVAC system and if it circulates air from in the building or does it pull from outside air and how often do the filters gets changed out?
* Dave states that there are windows to the outside in that classroom and our new HVAC system does pull air from the outside and the filters will be changed out every month.
  1. **Josh- Safe Routes to Schools-Via Phone**

Josh states that the funding is through ODOT and the next available funding will be years 2023/2024 that we can apply for. ODOT will conduct an analysis of the school and the surrounding areas and he feels that we are a very strong candidate. Project Identification Grant-cash match 20% and the school would have to pay for that with ODOT. Capital Project the county would pay that and ODOT would cover the rest.

1. **Reports**
   1. **Board**

Caroline goes over the OSBA survey with the Board and has the Board answer the questions as a Board.

* 1. **Superintendent**

Dave states the we have hired a teacher that has not completed her teaching program yet and recommends that we have an extra duty contract for a teacher to mentor her. We will also have to make a modification to her contract because she is currently Classified and will need to move to Licensed and we will also be offering tuition reimbursement. The Board discusses stipends at the current rate of $1200 per year and perhaps raising it to $2,000. FEMA is donating 5 million face masks to Oregon schools, but we will be purchasing face shields to be reused, children 5 and older are required to wear them in school. There will more info coming out on 8/11/20 and Dave suggests moving the Board meeting up from the 19th to the 12th to give us more time to act on the upcoming information. Depending on the information we get on the 11th we will know more, but from the current look we will be doing distance learning for at least the first quarter. For staff that don’t feel comfortable coming back, ODE is working on this. We will be pushing the first day of school out a week due to all of the adjustments that need to be made and make the final decision at the 8/12/20 meeting, he has added an additional 3.5 days of instruction for staff. The CARES grant which is from the COVID money and we got $106,678.51 to purchase laptop computers for teachers. Measure 98 is fully funded, EDM (Chronic Absenteeism grant) is ending at the end of this year, SIA grant is funded at a 1/3 of the original amount so it will be $106,000 which will only cover 1 FTE for us not 2. The Maintenance position will need to adjusted to make sure that we get somebody qualified to do and supervise the Bond projects and to do that we will need to adjust the salary and make this job specific to what is needed.

**\*\*Add** **5.6-Maintenance Director/Project Manager position**

**Kenny approves adding 5.6, Misty seconds-6/0**

1. **Old Business** 
   1. **Bond Update**

Racheal states that we are on target with everything and the Bond will be posted out to investors on Monday 27th or Tuesday 28th, pre pricing phone call will be on 8/3/20 and the action of the sale will be on 8/4/20 and the closing will be on 8/18/20.

* 1. **Review of Board Action List**

The Board would like the have the Board Goals reviewed in July and the District Goals reviewed in September.

* 1. **2020-21 School Structure Update**

The 2 options we are looking at when trying to finalize our plan is looking at a hybrid model which will be K-6 in school every day & secondary looking at A/B days. The Board does not have to approve it, just look at it and then it needs to go to the state by 8/15/20.

* 1. **Board Attendance**

Went over a potential policy BBD that went before the Board back in August 2018, but never sent to the OSBA and made into a policy. We need to purchase better equipment to allow better Zoom meeting going forward.

**Ryan motions to accept policy BBD w/ the addition of using teleconference as an acceptable attendance method, Kenny seconds-6/0**

* 1. **Maintenance Director/Project Manager position**

“At Will” for 2 years for ½ time Project Manager and ½ time Maintenance Director at $45,000-$55,000 a year salary with the option of turning into a full time maintenance position.

**Kenny motions to approve hiring, Sam seconds-6/0**

1. **New Business**
   1. **Booster Club Designation Status**

We need to have the Booster Club designated and operating as a 501C and it needs to be included in our audit because it is affiliated with the school.

* 1. **Pre-School, Pre-K Programs**

Do we want to do 2 sessions of Pre-K because right now we don’t have an assistant or do we want to continue with Pre-K in then in the afternoons do Pre-School? The Board decided it would be better to have 4 days of Pre-K and no Pre-School.

**All of the following are proposals involving Discussion, if there is any, and Action Items**

* 1. **Designation of Clerk and Deputy Clerk-David Hanson and Racheal Aiken**
  2. **Designation of Custodian of Funds & Use of Facsimile Signature-David Hanson and Racheal Aiken**
  3. **Designation of Auditor-KDP Certified Public Accountants, LLP**
  4. **Designation of Depositories-Umpqua Bank and Oregon State Local Government Investment Pool**
  5. **Designation of Attorney-Dole, Coalwell, Mountainspring and Mornarich, PC**
  6. **Designation of Election Official-David Hanson**
  7. **Designation of Budget Officer and Newspaper-Racheal Aiken The News Review and The Daily Courier**
  8. **Designation of Insurance PACE**

**Ryan motions to approve motions 6.3 - 6.10 as presented, Kenny seconds-6/0**

* 1. **Committee Assignments: Facilities Committee, Finance Committee, Bargaining Committee**

Remove MacKenzie from all committees and leave them as is.

1. **Adjournment @8:39pm**

**Kenny motions to adjourn, Ryan seconds-6/0**